Harford Manor School

Foundations For Futures

Feedback Policy

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Last reviewed by	
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Person(s) responsible for review:	

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Policy

To ensure consistent, constructive, positive feedback in either written or verbal form to pupils, where appropriate, due to their level of understanding, to enable them to continue to improve their learning.

Context

The purpose of the policy is to ensure that class-based staff at the school provide a uniform approach to verbal praise, written comments and feedback opportunities to all learners. Feedback and Marking are designed to celebrate success, identify the next step in learning and to provide an opportunity for learners to practice and improve. The principles and policy should be applied to all learning and feedback opportunities, both verbal responses and written comments in books.

Key concepts

As a principle, best practice feedback will consist of a verbal or written comment which:

1. Praises good practice, e.g. "Well done, you remembered the Capital letter."
2. Suggests a 'next step' improvement, e.g. "Now see if you can walk slowly."
3. Provides an opportunity for the student to practice, e.g. "When you get the milk tomorrow, remember to knock on the door."

Not all of these elements will be present every time feedback is given, but these principles should guide the staff approach to what is said and what is written to pupils, to enable them to become self-improvers.

Monitoring of Application

The application of this policy will be monitored through the termly Performance Management observations of teaching and learning, by the Senior Leadership Team and through periodic book monitoring.

Links to other Policies

The policy should be read in conjunction with the following school policies and procedures:

- Teaching and Learning Policy Statement
- Assessment, Recording and Reporting Policy
- Policy Monitoring and Reporting
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This Policy will be reviewed every 3 years.