Harford Manor School

Provider Access Policy

Approved by COG, Headteacher, **Date** November 2021

Review date September 2022

Harford Manor School: Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement students in years 7-14, are entitled:

- To access a careers programme which provides information on the full range of education and training options available at transition.

- To hear from a range of local providers about the opportunities they offer through visitors, events and Enterprise Encounters days.

- From year 9, to have transition information completed on their EHCP.

Management of provider access requests

A provider wishing to request access should contact the careers lead Darren Locke via the school office on 01603 451809

Opportunities for access

Events such as workshops and Enterprise Encounter days, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Students will be able to access enterprise activities and have opportunities to gain skills in work related learning.

Telephone appointments or email contact are available throughout the school year.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school office.

Review date September 2022

Signed by Diana Keyzor Chair of Governors November 2021

Signed by Cheryl Frost-Cordy Head Teacher November 2021